

1999

LESSON POLICY and GENERAL INFORMATION

Teacher's Name:

Home Phone:

Email address:

Studio Address and Phone: *Name* Conservatory

Materials Needed for Lessons: Lesson Books, Spiral Notebook

Lesson Policy:

Private lessons are 30 minutes long, once per week. The cost is \$\$ per lesson. Longer lessons can be arranged if desired. Materials are not included in the lesson fee. You may pay monthly (at the first lesson of each month), or weekly. If paying by check, please make checks payable to: *Teacher*.

If a student needs to cancel a lesson for any reason, you must notify me 24 hours in advance so that I may use any open times for make-up lessons. You may contact me at home, or leave a message at the Conservatory. Failure to notify me in advance will result in a No Call, No Show fee of \$\$.

MISSED LESSONS MUST BE MADE UP! If a student misses a lesson, I will try to reschedule him/her for a makeup lesson later in the week or on a Saturday morning. An excess of missed lessons will result in the student being dropped from the schedule.

There will be two recitals per year - one in December and another during the summer months. Participation in recitals is completely optional, but strongly encouraged. Families are invited to attend.

Every summer I will offer a special program in addition to weekly private lessons. Previous examples have been a Partner Piano program, and Music History/Composition Workshops. I will let you know in April what this summer's topic will be.

If you ever have any questions, comments or concerns regarding your child's lessons, please feel free to contact me at home.